

Project/ Service	Manchester Care and Repair (MC&R)
Role Title	<b>Handyperson</b>
Role Purpose	To carry out small DIY jobs and give advice on warmth and safety in the home for older and vulnerable people. We provide a full induction program which includes the opportunity to work alongside experienced operatives prior to working alone
Requirements	<p>DIY skills to assist the employed Handyman Home Safety Operative (HHSO) Team in delivering a range of Handyman services in an agreed area of Manchester:</p> <ul style="list-style-type: none"> <li>• fitting of safety equipment e.g. grab-rails, stair rails,</li> <li>• fitting of security equipment e.g. locks, spy-holes</li> <li>• other joinery works</li> <li>• minor plumbing works – dripping taps, toilet cisterns</li> <li>• general D.I.Y tasks e.g. curtain rails</li> </ul> <p>Able to communicate effectively with older and vulnerable people and team members</p> <p>Must adhere to safe working practices in use of tools and materials, personal protective equipment</p> <p>Must follow instructions regarding keeping office/HHSO mentor informed of whereabouts at all times</p> <p>Deliver a professional attitude at all times when representing Manchester Care &amp; Repair</p> <p>Must have a vehicle willing to use for the purposes of the role</p>
Location / Facilities	Location – arrangements for start and end of day dependent on volunteers circumstances PPE and tools can be provided and can travel in another operatives vehicle
Safety / risk assessments	<p>Need to use safe working practices related to use of potentially dangerous hand tools and power tools, adhesives etc – training provided</p> <p>Working in the homes of older people – visual risk assessments to be carried out before undertaking any work – training provided</p>
Attendance	Minimum one day or two half days a week – attendance to be agreed between volunteer and MC&R

Expenses Reimbursed	£0.45 per mile when using own vehicle during working day for work purposes Lunch expenses up to £3.00
Skills and Qualities required	Basic knowledge of housing construction Basic knowledge of D.I.Y. tasks carried out within home Well organised Ability to listen to instructions provided and respond accordingly Ability to record information accurately Ability to communicate patiently and clearly with older or vulnerable clients An understanding of the limits of the role Two references – 1 employment, 1 personal, satisfactory CRB check
Advantages of volunteering with MC&R	Working as a volunteer handyman you are directly helping older people and a part of a respected local service. There is an opportunity to develop skills for working with people and to use DIY skills developed through work or hobby MC&R provide training and also tools and equipment for use on the job
Reports to	Senior Handyman who will appoint a handyman Mentor